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| --- | --- | --- | --- | --- | --- |
| Activity Description: | *Simple Bushwalking* | | | | |
| Current Version: | *01* |  |  | Content Developer: | *Jean Clifford and Daryl Scott* |
| First Released: | *October 2022* | Last Updated: | *October 2022* | Document Authoriser: | *Branch Commissioner (Core Scouting)* |
| Review Frequency: | *12 months* | Review Before: | *July 2023* | Audience: | *All Youth and Adult Members* |

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| **Minimum Qualifications and Supervision** | | | |
| Minimum qualifications needed to run this activity: | *Patrol Leader / Leader holding Certificate of Proficiency* | Maximum number of participants per qualified person: | *6/8* |

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| **Conditions considered for this risk assessment** | **YES** | **NO** | **N/A** | **Acceptable Range** | **Conditions considered for this risk assessment** | **YES** | **NO** | **N/A** | **Acceptable Range** |
| Wind | þ | q | q | *Moderate wind (6 – 29 km/h)* | Physical Remoteness | þ | q | q | *Within Mobile phone range* |
| Wet surfaces | þ | q | q | *Watch the puddles!* | Proximity to others | þ | q | q | *Passing or within 5 metres* |
| Flow rate of water | q | q | þ |  | First Aid Kit Suitable for activity | þ | q | q | *Portable style first aid kits* |
| Wave height | q | q | þ |  | Drinking Water | þ | q | q | *Personal water bottles* |
| Grading of track | þ | q | q | *Class 1 or 2 or 3* | Sun Safe equipment: hats, sunscreen, etc. | þ | q | q | *Hats, sunscreen, appropriate clothing (long sleeves, closed shoes, insect repellent)* |
| Lighting | þ | q | q | *Walks after sunset which does not exceed 3 hours and is held during normal section meeting time, torches carried* | Navigation equipment | þ | q | q | *Map of the area, compass* |
| Rain | þ | q | q | *Up to 50mm/day with good drainage* |  | q | q | q |  |

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| **List of relevant guidelines etc from Governing Bodies /Associations /Legislation/Scouting** | **Are they followed?** | | | **Comments / Further information** |
| **YES** | **NO** | **N/A** |
| QBSI 13.3 | þ | q | q |  |

**Calculating the inherent risk level for your activity**

The Risk Analysis Matrix below can be used as a guide to assist with quantifying the risk level. **To use the matrix**, map the likelihood and consequence of an incident occurring with your activity to arrive at the risk level. Keep in mind that when assessing risk value judgements need to be made; and when making value judgements sometimes the risk level is not clear cut. If undecided on a risk level for an activity, a conservative approach would be to settle on the higher risk level being considered. Assessing the risk level is important. However, regardless of the assessed level of risk, we always have an obligation to reduce the risk to an acceptable level.

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| **RISK ANALYSIS MATRIX** | | | | | | |
|  | | **Consequences** | | | | |
| **Insignificant**  Loss of life: Nil.  Injury/Illness: No medical attention required. | **Low**  Loss of life: Nil.  Injury/Illness: Medical attention required. | **Medium**  Loss of life: Nil.  Injury/Illness: Minor medical or hospitalisation required with no long term effects. | **Major**  Loss of life: A fatality.  Injury/Illness: Serious Injury/illness hospitalisation has occurred. Some ongoing treatment required. | **Severe**  Loss of life: Fatalities have occurred.  Injury/Illness: Significant injury/illness has occurred requiring hospitalisation and ongoing treatment. |
| **Likelihood** | **Almost Certain**  Expected to occur in most circumstances. | **M-10** | **H-20** | **H-30** | **E-40** | **E-50** |
| **Likely**  Will probably occur in most circumstances. | **M-8** | **M-16** | **H-24** | **E-32** | **E-40** |
| **Possible**  Might occur at some time. | **L-6** | **M-12** | **M-18** | **H-24** | **E-30** |
| **Unlikely**  Could occur at some time but it is improbable. | **L-4** | **L-8** | **M-12** | **M-16** | **H-20** |
| **Rare**  May occur only in exceptional circumstances. | **L-2** | **L-4** | **L-6** | **M-8** | **M-10** |

Each risk level has been grouped into categories, E = Extreme, H = High, M = Moderate, L = Low, and given a score between 2 and 50.

For further explanations of the risk analysis matrix refer to Scouts Queensland SRM-STD-01 Risk Management Standard.

| **What are the activities, tasks or work hazards?** | **What are the risks?** | **Risk Level before mitigation**  (Refer Risk Analysis matrix) | **Mitigation strategies:**  What controls are proposed to remove or  reduce the risk? | **Risk Level after mitigation**  (Refer Risk Analysis matrix) |
| --- | --- | --- | --- | --- |
| *Walking* | *Tripping* | *M12* | *Briefing, reminders en route* | *L4* |
| *Blisters* | *L6* | *Check footwear and socks* | *L2* |
| *Separation* | *L4* | *Buddy system, adult supervision tail end, briefing* | *L2* |
| *Sunburn* | *M8* | *Protective clothing, sunscreen* | *L4* |
| *Dehydration* | *M8* | *Water bottles full at the start, drink stops, refills* | *L2* |
| *Tick and insect bites* | *L6* | *Long sleeves, insect repellent* | *L4* |
| *Leeches* | *L6* | *First aid after, inspection at end* | *L6* |
| *Snake bite* | *L4* | *Noise, observation, briefing* | *L2* |
| *Branch flicking* | *M10* | *Briefing, en route reminders* | *L4* |
| *Allergic reaction to vegetation* | *M8* | *Briefing, check Operoo, buddy care, first aid* | *L4* |
| *Resting* | *Insect bites* | *L6* | *On site briefing, insect repellent* | *L2* |
| *Walking on or crossing roads* | *Interaction with motor vehicle* | *M18* | *Walk single file on right hand side of road when walking on roads is unavoidable. Use recognised crossing points or a place where vehicles can be observed from both directions when crossing the road. At night time, wear high viz clothes and first and last person in the single file to carry a torch.* | *M8* |
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| **Document Authoriser’s approval** | | |
| Name: *David Wright* | Appointment: *Branch Commissioner (Core Scouting)* | |
| Signed: | | Date: |

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| **Document audience acceptance of this risk assessment** | | | | | |
| Scouting role: | *Branch Commissioner Joey Scouts* | Name: | *Nick Warwick* | Date Endorsed: | *29 August 2022* |
| Scouting role: | *Branch Commissioner Cub Scouts* | Name: | *Michael Vanderputten* | Date Endorsed: | *31 August 2022* |
| Scouting role: | *Branch Commissioner Scouts* | Name: | *Chris Foreman* | Date Endorsed: | *2 September 2022* |
| Scouting role: | *Branch Commissioner Venturer Scouts* | Name: | *Jemma See* | Date Endorsed: | *29 August 2022* |
| Scouting role: | *Branch Adviser Rover Scouts* | Name: | *Paul (Caesar) Lappin* | Date Endorsed: | *29 August 2022* |
| Scouting role: | *Branch Commissioner Risk Management* | Name: | *Jane Tijou* | Date Endorsed: | *2 September 2022* |
| Scouting role: |  | Name: |  | Date Endorsed: |  |
| Scouting role: |  | Name: |  | Date Endorsed: |  |