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| Activity Description: | *Patrol and Unit Camping* | | | | |
| Current Version: | *01* |  |  | Content Developer: | *Daryl Scott based on data from ACSG* |
| First Released: | *October 2022* | Last Updated: | *October 2022* | Document Authoriser: | *Branch Commissioner (Core Scouting)* |
| Review Frequency: | *12 months* | Review Before: | *July 2023* | Audience: | *All Youth and Adult Members* |

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| **Minimum Qualifications and Supervision** | | | |
| Minimum qualifications needed to run this activity: | *Patrol Leader / Leader holding Certificate of Proficiency* | Maximum number of participants per qualified person: | *8/32* |

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| **Conditions considered for this risk assessment** | **YES** | **NO** | **N/A** | **Acceptable Range** | **Conditions considered for this risk assessment** | **YES** | **NO** | **N/A** | **Acceptable Range** |
| Wind | x | q | q | *Moderate wind (6 – 29 km/h)* | Physical Remoteness | x | q | q | *Within Mobile phone range* |
| Wet surfaces | q | q | x |  | Proximity to others | x | q | q | *Within 20 metres* |
| Flow rate of water | q | q | x |  | First aid equipment | x | q | q | *Base and portable style first aid kits* |
| Wave height | q | q | x |  | Drinking Water | x | q | q | *Potable water either taken to site or available at site, personal water bottles* |
| Grading of track | q | q | x |  | Suitable personal clothing and protective equipment | x | q | q | *Hats, sunscreen, appropriate clothing* |
| Lighting | x | q | q | *Portable lighting (gas/battery electric etc) for night* | Camping equipment | x | q | q | *Clean and in good condition, checked before departure from Scout den* |
| Rain | x | q | q | *Up to 50mm/day with good drainage* |  | q | q | q |  |

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| **List of relevant guidelines etc from Governing Bodies /Associations /Legislation/Scouting** | **Are they followed?** | | | **Comments / Further information** |
| **YES** | **NO** | **N/A** |
| QBSI | q | q | q |  |
|  | q | q | q |  |

**Calculating the inherent risk level for your activity**

The Risk Analysis Matrix below can be used as a guide to assist with quantifying the risk level. **To use the matrix**, map the likelihood and consequence of an incident occurring with your activity to arrive at the risk level. Keep in mind that when assessing risk value judgements need to be made; and when making value judgements sometimes the risk level is not clear cut. If undecided on a risk level for an activity, a conservative approach would be to settle on the higher risk level being considered. Assessing the risk level is important. However, regardless of the assessed level of risk, we always have an obligation to reduce the risk to an acceptable level.

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| **RISK ANALYSIS MATRIX** | | | | | | |
|  | | **Consequences** | | | | |
| **Insignificant**  Loss of life: Nil.  Injury/Illness: No medical attention required. | **Low**  Loss of life: Nil.  Injury/Illness: Medical attention required. | **Medium**  Loss of life: Nil.  Injury/Illness: Minor medical or hospitalisation required with no long term effects. | **Major**  Loss of life: A fatality.  Injury/Illness: Serious Injury/illness hospitalisation has occurred. Some ongoing treatment required. | **Severe**  Loss of life: Fatalities have occurred.  Injury/Illness: Significant injury/illness has occurred requiring hospitalisation and ongoing treatment. |
| **Likelihood** | **Almost Certain**  Expected to occur in most circumstances. | **M-10** | **H-20** | **H-30** | **E-40** | **E-50** |
| **Likely**  Will probably occur in most circumstances. | **M-8** | **M-16** | **H-24** | **E-32** | **E-40** |
| **Possible**  Might occur at some time. | **L-6** | **M-12** | **M-18** | **H-24** | **E-30** |
| **Unlikely**  Could occur at some time but it is improbable. | **L-4** | **L-8** | **M-12** | **M-16** | **H-20** |
| **Rare**  May occur only in exceptional circumstances. | **L-2** | **L-4** | **L-6** | **M-8** | **M-10** |

Each risk level has been grouped into categories, E = Extreme, H = High, M = Moderate, L = Low, and given a score between 2 and 50.

For further explanations of the risk analysis matrix refer to Scouts Queensland SRM-STD-01 Risk Management Standard.

| **What are the activities, tasks or work hazards?** | **What are the risks?** | **Risk Level before mitigation**  (Refer Risk Analysis matrix) | **Mitigation strategies:**  What controls are proposed to remove or  reduce the risk? | **Risk Level after mitigation**  (Refer Risk Analysis matrix) |
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| *Pioneering/ Bushwalking* | *Personal Injury* | *M12* | *Pioneering/bushwalking/activities agreed with supervising Leader holding a Certificate of Proficiency (YPL) and noted in program* | *L4* |
| *Wind loading whilst building structures* | *Risk of tarpaulins and other items with a large surface area being caught by wind causing structure collapse and potential injuries* | *M18* | *Carefully plan out construction including pegs in the ground and ropes loosely attached and all people involved to assist whilst lifting tarpaulins and tents with large surface areas Work with the wind.* | *M12* |
| *Campfire* | *Personal Injury - burns* | *L8* | *Campfire contained in Campfire pit*  *Proper supervision of Campfire area*  *First Aid Kit Available*  *Water bucket available and full of water*  *Campfire briefing* | *L4* |
| *Campfire* | *Equipment Damage due to falling in fire* | *L8* | *Make sure all equipment is out of the way before lighting* | *L4* |
| *Walking to/from activities within campsite* | *Personal Injury due to interaction with vehicles* | *M-12* | *Use footpaths and cross access or service roads within the site at established crossings. When unavoidable to walk on access or service roads within camping sites, ensure to walk single file and against the direction of the traffic on the right-hand side of the track or road stopping when a vehicle has to pass..* | *L-8* |
| *Walking to/from activities* | *Getting separated from the group* | *L-8* | *Make sure everyone knows where you are going and keep together. Briefing on action to be taken if lost or separated* | *L-4* |
| *Walking/Games* | *Personal injury* | *M-12* | *Ensure walkways and ground clear, eyes on path, Running/Games activities on clear level ground, Footwear to be worn*  *Equipment in good condition and used correctly* | *L-8* |
| *Allergies* | *Personal injury from Pollens/Dust* | *L-8* | *Be aware of your surroundings and have medication if needed* | *L-4* |
| *Outdoor* | *Personal Injury from Heat stroke, sunburn* | *M-16* | *Wear a hat and sunscreen and drink plenty of water* | *M-8* |
| *Night time activities* | *Personal Injury* | *M-18* | *Use torches, lighting. Conduct in a defined area.* | *L-4* |
| *Activities general* | *Personal injury from bites, stings etc* | *M-12* | *Insect repellent, first aid kit available, appropriate clothing* | *L-4* |
| *Covid* | *Personal Injury from Covid 19 illness* | *M-16* | *Follow the requirements of the current Covid management plans.* | *M-8* |
| *Using equipment or facilities in an unauthorised and/or unsafe manner* | *Personal Injury* | *M-12* | *Campsite and activities will be chosen with reference to the youth members experience, maturity, age and abilities*  *Briefing or training in appropriate use of equipment*  *Supervising Leaders to undertake additional risk assessment and inform youth members of risk and controls* | *L-4* |
| *A youth member or group of youth members act in a way that causes danger to themselves or to others.* | *Personal Injury or Injury to others* | *M-12* | *Pre-activity planning will consider ways of managing youth members who may endanger themselves and/or others. This may include strategies that support the youth members, isolate them from the risk or remove them altogether from the environment.*  *Briefing on appropriate behaviour and reinforcement during the activity as required* | *L-4* |
| *Unsafe food / drink or poor hygiene* | *Personal Injury or Injury to group* | *M-16* | *Activity leaders will ensure that safe food storage practices are followed. Activity leader will also be aware of any group members with food allergies.*  *Supervising leaders to ensure that youth members are appropriately trained in food safety practices, including hygiene after toileting. Activity Leaders will ensure appropriate washing systems for both hands and food equipment are in place.* | *L-6* |
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| **Document Authoriser’s approval** | | |
| Name: *David Wright* | Appointment: *Branch Commissioner (Core Scouting)* | |
| Signed: | | Date: |

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| **Document audience acceptance of this risk assessment** | | | | | |
| Scouting role: | *Branch Commissioner Joey Scouts* | Name: | *Nick Warwick* | Date Endorsed: | *29 August 2022* |
| Scouting role: | *Branch Commissioner Cub Scouts* | Name: | *Michael Vanderputten* | Date Endorsed: | *31 August 2022* |
| Scouting role: | *Branch Commissioner Scouts* | Name: | *Chris Foreman* | Date Endorsed: | *2 September 2022* |
| Scouting role: | *Branch Commissioner Venturer Scouts* | Name: | *Jemma See* | Date Endorsed: | *29 August 2022* |
| Scouting role: | *Branch Adviser Rover Scouts* | Name: | *Paul (Caesar) Lappin* | Date Endorsed: | *31 August 2022* |
| Scouting role: | *Branch Commissioner Risk Management* | Name: | *Jane Tijou* | Date Endorsed: | *2 September 2022* |
| Scouting role: |  | Name: |  | Date Endorsed: |  |
| Scouting role: |  | Name: |  | Date Endorsed: |  |